

## Lake Winnipeg Writers' Group

### Minutes Executive Meeting

15 May 2016

**Present:** Jeanne Gougeon, Debra Dusome, Pam Larner. Guest Melanie Matheson was expected, but did not show up.

- 1. Adoption of the agenda:** (Pam, Debra. Carried).
- 2. Adoption of the minutes:** (By consensus).
- 3. Treasurer's Report:** The opening balance on 15 April 2016 was \$1503.81. The closing balance on 15 May 2016 was \$1291.01. See Debra's four attached sheets for complete details. (Debra, Jeanne. Carried).
- 4. 20<sup>th</sup> Anniversary celebration:** A request was made for more advertising cards. (Jeanne, Pam. Carried).  
Silent Auction: All the baskets are turned in and are at Jeanne's place. Members are asked to come for 9am on Friday the 20th to assemble them. Bring any spare ribbon you have at home to tie them up. Helma's painting will be placed in a separate category (as will be Pam's vintage milk bottles & carrier) and the painting has to be named.  
Program: Ruth and Debra will also be at Jeanne's on Friday the 20th to plan the day's program.  
Decor: Debra has green and white tablecloths plus a banner we can write on. She has green and white balloons on sticks to create a bouquet. The suggestion was made to get a nice floral display. We need extra tables for the writers who are coming to sell their other books. One is also needed for the spot where we will sell older editions of Voices. Price 2/\$10. Pam will

man this table. She needs an apron for taking cash. Debra may make the party store items she has purchased her donation, rather than billing us.

Food: Jeanne will confirm Tyra's menu suggestion and ascertain food costs. Ruth needs to verify availability of tea and coffee urns. Ruth will also order a cake from Sobey's decorated to resemble a book . Debra has cardboard cups. Jeanne and Pam will bring forks. Pam has coffee swizzlers. Debra will get a case of fruit packs at Cosco. Jeanne will buy 200 dessert plates from the Dollar Store. Ruth will take care of tea, coffee, milk, sweetener, cream and will also bring knives for cutting cake. Pam will bring some herbal teas.

Logistics: We will have 2 people at the door, one to sell tickets and one to take tickets from those who arrive with one. Helma agreed to circulate among the crowd and sell silent auction tickets. Debra will get us a \$150 float. Tickets for the silent auction are 15/\$10 and 7/5\$. Be sure that each ticket has the name and phone number of its buyer, in case some leave before the end of the auction.

5. **Contest:** There are 3 categories: poetry, fiction and non-fiction. The deadline is 31 July. So far, we have 5 entries, with one more coming from Texas. We require 12 in each category. The judges' names need to be put on-line. Marlene' input is needed.
6. **Poetry workshop with Di Grant:** Di does not appear to want her picture used, so we will get out marketing for the event without it. The Selkirk library already has a number of entry forms. We will get posters out to Interlake and Winnipeg libraries, to the Manitoba Writers' Collective and to the Manitoba Writers' Guild. On-line registering is not working (a statement to this effect should appear on our on-line poster) and we will not go this route again. Three or four people have signed up so far. We hope for a dozen, so will send out reminders to LWWG members.
7. **Featured Writer:** We will have to defer until we find a web master. At present, there are 2 people who have not been put up on our site. We are hoping that Conni will learn to do this.

**8. Other:** a) Beach Scape runs from September 10th to 11th and the LWWG has been asked to put in an hour each day. There should be something for the kids, readings of our work. There are indoor and outdoor venues. We need 3 people for each activity we do.

b) National Poetry Month. Victor Enns did an excellent job as featured poet at the Shop & Plough slam in April.

c) The Film Festival (July 22-24) wants us to participate. One problem is that our presence would be required for a long period. We were unable to discuss posters advertising our participation as Marlene's input and feedback would be required.

**9. Correspondence:** None.

**Adjournment** at 2:46pm.

Thanks to Jeanne for providing her home and hospitality for the meeting.

Pam Larner